APPLICATION FOR COMPREHENSIVE LAND USE PLAN AMENDMENT, ZONING MAP AMENDMENT/SPECIAL USE PERMIT

PROCEDURES AND INSTRUCTIONS

CITY OF CONYERS
DEPARTMENT OF PLANNING & INSPECTIONS
1174 SCOTT STREET
CONYERS, GEORGIA 30012
770-929-4280

ONLY COMPLETE APPLICATIONS ACCEPTED

APPLICATION FOR COMPREHENSIVE LAND USE PLAN AMENDMENT/ ZONING MAP AMENDMENT/SPECIAL USE PERMIT/CHANGE IN CONDITIONS

TO BE COMPLETED BY THE PLANNING & INSPECTION SERVICES DEPARTMENT

Date Received:	_____	**Zoning Case #**	_____
Planning Commission Hearing Date:	_____	**Parcel #**	_____
City Council Hearing Date:	_____	**Ordinance #**	_____

Owner: **If more than one owner, attach as Exhibit "1"**	**Applicant:**
Mailing Address:	**Mailing Address:**
City / State / Zip Code:	**City / State / Zip Code:**
Telephone: **E- Mail:**	**Telephone:** **E-Mail:**

Current Zoning: _____ **Proposed Zoning:** _____

Special Use Permit Requested: _____

Proposed Change in Conditions: _____

Address/Location: _____

Acreage: _____ **Land Lot(s):** _____ **District(s):** _____

Current Land Use Category: _____ **Proposed Land Use Category:** _____

_____ _____
Signature of Applicant **Date**

Check One: Owner _____ **Agent** _____

_____ _____
Notary Public **Date**

_____
Expiration Date/Seal

REZONING, CHANGE IN CONDITIONS AND SPECIAL USE PERMIT STANDARDS GOVERNING THE EXERCISE OF ZONING POWER

PLEASE RESPOND TO THE FOLLOWING STANDARDS IN THE SPACE PROVIDED, OR USE AN ATTACHMENT AS NECESSARY:

(1) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property:

_____

_____

(2) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property:

_____

_____

(3) Whether the property to be affected by the proposal has a reasonable economic use as currently zoned:

_____

_____

(4) Whether the proposal will result in a use that will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities or schools:

_____

_____

(5) Whether the proposal is in conformity with the policy and intent of the comprehensive plan:

_____

_____

(6) Whether there are other existing or changing conditions affecting the use and development of the property that give supporting grounds for either approval or disapproval of the proposed request:

_____

_____

(7) Whether and the extent to which the proposal would result in significant adverse impacts on the natural environment:

_____

_____

(8) Any other matters that may be deemed appropriate by the department, the planning commission or the city council in review and consideration of the proposed request:

_____

_____

CAMPAIGN CONTRIBUTION DISCLOSURE STATEMENT O.C.G.A. 36-67A-2

(If more than (1) one owner (and also includes agents/attorneys), a campaign disclosure statement shall be completed for each owner.)

Owner: _____

Address: _____

_____

Telephone No. _____

Property Location: _____

_____ **No, I have not made, within two (2) years immediately preceding the filing of my rezoning application, campaign contributions or gifts of $250.00 or more to a local government official of the City of Conyers, Georgia.**

_____ **Yes, I have made, within two (2) years immediately preceding the filing of my rezoning application, campaign contributions or gifts of $250.00 or more to a local government official of the City of Conyers, Georgia.**

_____ _____

Owner's Signature **Date**

_____ _____

Notary Public **Date**

_____

Expiration Date/Seal

AGENT AUTHORIZATION FORM

I hereby certify that the information provided as a result of this application is true and correct and that if I am not the property owner, I authorize by same to make such requests, claims and representations as may be found with this application. (If more than (1) one owner, an Agent Authorization Form shall be completed for each owner.)

_____ _____

Signature of Owner **Date**

_____

Owner's Printed Name

_____ _____

Signature of Agent **Date**

_____

Agent's Printed Name

_____ _____

Notary Public **Date**

_____

Expiration Date/Seal

COMPREHENSIVE LAND USE AMENDMENTS/ZONING MAP AMENDMENTS/SPECIAL USE PERMITS MUST BE ACCOMPANIED BY THE FOLLOWING INFORMATION

Content of applications: Applications to amend the official zoning map, comprehensive plan, or a special use permit shall be submitted at least 60 days prior to the regularly scheduled meeting of the planning commission at which it will be heard on a form available from the department. The application shall, at a minimum, include the following:

(1) An application fee as established by the city council;
(2) The applicant's and agent's name and address;
(3) Names and addresses of adjoining property owners. This information can be obtained from the Rockdale County Tax Assessors Office.
(4) The street address and legal description of the property to be reclassified;
(5) The applicant's interest in the property;
(6) Twenty five (25) copies of a property survey, drawn to scale, showing north arrow, land lot and district, location of the tract, dimensions along all property lines, acreage of the tract, street names and right-of-way dimensions of abutting streets. The plat shall be prepared by an architect, engineer, landscape architect or land surveyor whose state registration is current and valid. The preparer's signature and seal shall be affixed to the plat;
(7) A narrative description of the intent of the proposed amendment and the intended timing and phasing of development. Narrative/written justification must be submitted in letter form and signed by the applicant;
(8) The current and proposed zoning and land use classification, existing and proposed uses of the property proposed to be reclassified and all zoning and land uses of properties abutting the subject property;
(9) How the proposed amendment to the official zoning map or comprehensive plan would impact the capacities of public facilities; including, but not limited to, transportation facilities, sewage facilities, water supply, parks, drainage, schools, solid waste and emergency medical facilities;
(10) How the proposed amendment to the official zoning map or comprehensive plan would impact the natural environment; especially existing trees, water bodies and water quality;
(11) How the proposed amendment to the official zoning map, comprehensive plan, or special use permit would result in an orderly and logical development pattern;
(12) A campaign disclosure statement, indicating whether $250 or more have been contributed to a political campaign for any county or city public official;
(13) Any such other information or documentation as the department may deem necessary or appropriate to a full and proper consideration and disposition of the particular application;
(14) If the application requests an amendment to the text of the comprehensive plan or the Zoning Ordinance, the application shall contain the proposed wording of any proposed amendment to the text of this chapter;
(15) If the proposed amendment to the official zoning map would meet the thresholds of a DRI, as described in Title 8, Chapter 7 of the Code of Ordinances of the City of Conyers. For details to determine if your application qualifies as a Development Regional Impact Development, please visit the Atlanta Regional Commission website at, http://www.atlantaregional.com. The DRI information can be found by clicking on the land use tab.
(16) A letter from Rockdale County Water Resources stating that water/sewer is available (Required for Comprehensive Land Use Amendments, Rezoning, and Special Use Permits).

Initiation of Amendments.

Persons entitled to propose amendments. Amendments to the official zoning map, to the text of the chapter or to the comprehensive plan may be proposed by the owner of property, his or her authorized agent or any other interested party. Such amendments also may be initiated by majority vote of the members of the city council or the planning commission. Once an amendment to the comprehensive land use map, official zoning map or text of this chapter is initiated by the city council; no application for a land disturbance permit or land development permit, variance, appeal or conditional use for an affected property shall be accepted until final action is taken by the city council on the proposed amendment.

Application Schedule.

(1) Amendments to the official zoning map, to the text of this chapter and to the comprehensive plan must be submitted at least 45 days prior to the date on which it is to be considered by the city council.
(2) An application to amend the official zoning map affecting the same property shall not be submitted sooner than **12 months** following the date of final action by the city council on the previous application. The city council may vote to reduce this requirement, when such action is deemed necessary to prevent injustice or facilitate the proper development of the city. However, if the previous action was a denial of a rezoning request, in no case shall a subsequent rezoning action be considered on the same property sooner than **six (6) months** following the previous action to deny the rezoning request.

Order of Amendments.

(1) The text of this chapter may be amended without an amendment to the comprehensive plan, if the proposed amendment would be consistent with the intent of the current comprehensive plan. However, a text amendment to the zoning ordinance that is inconsistent with the comprehensive plan shall not be considered until the comprehensive plan is amended to be consistent with the proposed text amendment of the zoning ordinance
(2) The official zoning map may be amended without an amendment to the comprehensive plan, if the proposed amendment would permit a use that is permitted under the current comprehensive plan designation.
(3) No amendment to the official zoning map may be approved if the amendment would permit a use that is not authorized by the current comprehensive plan. The applicant must first obtain an appropriate amendment to the comprehensive plan. Such application to amend the official zoning map may not be approved until after the final approval action of the city council on the comprehensive plan amendment. In case of a denial of the amendment to the comprehensive plan by the city council, the original amendment to the official zoning map may not be re-submitted until the department certifies that it is consistent with the approved comprehensive plan.

Withdrawal of applications.

An incomplete application for an amendment to the official zoning map, comprehensive plan or text of the chapter shall be withdrawn by the department with full refund of fees. An applicant also may withdraw his or her application with a full refund of fees within 10 days after the application deadline. **However, no application shall be withdrawn after the legal advertising**, as required by this chapter, shall have been submitted for publication in the legal organ of the county or city.

Procedures for review of applications.

(1) When the department receives an application for an amendment to the comprehensive plan, official zoning map or text of the chapter, the applicant should be provided an opportunity for a pre-application conference with the department. The purpose of this meeting is to acquaint the applicant with the requirements of this chapter and the views and concerns of the city when positions are flexible. Within 10 days of such a request, the department shall schedule a pre-application conference with the applicant and other relevant city departments.
(2) Within five (5) days after an application for an amendment to the official zoning map, to the text of this chapter or the comprehensive plan is submitted, the department shall determine whether the application is complete. If the department determines the application is not complete, the director, or his or her designee, shall send a

written statement to the applicant (by mail) specifying the application's deficiencies. The application shall be withdrawn with a refund of fees paid, and the department shall take no further action on the application until it is re-submitted for a subsequent cycle.

(3) When the department determines an application for an amendment to the official zoning map to the text of this chapter or to the comprehensive plan is complete, the department shall distribute copies of the application for review and comment to the appropriate city and county agencies having jurisdiction over the proposed action that are invited by the department.

(4) Prior to issuing its report and recommendation regarding the subject amendment, the department shall conduct a site review of the property and surrounding area and consult with the technical review committee regarding the impact of the zoning change upon public facilities and services.

(5) In determining whether to recommend that the planning commission approve the application, the department shall consider the standards in Title 8, Chapter 7.

(6) The department's report may recommend amendments to the applicant's request that would reduce the land area for which the application is made, recommend a change in the district requested to a less intensive or lower density than requested; or recommend such additional conditions regarding the location, character or other features of the application that may be deemed advisable so that the purpose of this chapter will be served and health, public safety and welfare secured.

(7) Upon notification of the completed application for an amendment to the official zoning map, to the text of this chapter, special use permit or to the comprehensive plan, the planning commission shall place it on the agenda of a regular meeting for a public hearing, in accordance with the requirements of this chapter.

(8) (8)The public notice and public hearing held on the application shall be in accordance with the requirements of this chapter.

(9) If the proposed amendment to the official zoning map would meet the thresholds of a DRI, as described in Title 8, Chapter 7 of the Code of Ordinances of the City of Conyers shall follow the procedures outlined in Title 8, Chapter 7 of the Code of Ordinances of the City of Conyers.

Notice of public hearings.

Legal notice.

Due notice of the public hearing, pursuant to this section, shall be published in a newspaper of general circulation within the city that carries the legal advertisements of the city. The legal advertisement shall be published at least 15 days prior to the planning commission public hearing but not more than 45 days prior to the date of the public hearing to be conducted by the city council. The notice shall include the time, place and purpose of the hearing. It shall also contain the location, current land use category and zoning district and proposed land use and zoning district of the subject property. Notices for amendments to the text of this chapter shall include the current Code section number and the text of the proposed change.

Signs posted.

For an application to amend the official zoning map or comprehensive plan other than an application that is initiated by the city council or the planning commission, the department shall post a sign or signs at least 15 days prior to the planning commission public hearing. Signs shall be posted in a conspicuous place in the public right-of-way fronting the property or on the property for which an application has been submitted. Faces of sign(s) shall be placed approximately perpendicular to the centerline of the principal abutting street. The sign shall contain information on the application and date, time and place of the public hearing. A sign shall not be required for amendments to the text of this chapter.

Letters to adjoining property owners.

For an application to amend the comprehensive plan, other than an amendment initiated by the city council, future land use map, the department shall send notification of the requested application by regular mail to all owners of property abutting the property line of the property subject to the amendment, as shown by the county tax records at the time of filing. For an application to amend the official zoning map, other than an application that is initiated by the city council or the planning commission, the department shall send notification of the requested application by

regular mail to all owners of property abutting the property line of the property subject to the amendment, as shown by the county tax records at the time of filing.

All such notifications shall be mailed at least 15 days prior to the planning commission public hearing and shall include a description of the application, the date, time and place of all scheduled public hearings.

Rules of procedure for public hearings.

(1) All items on an advertised agenda for a public hearing shall be heard on the scheduled date; except, if in the judgment of a majority of the planning commission or city council, specific circumstances surrounding the matter warrant the continuance of the hearing on the matter to a specific future date and time.
(2) Robert's Rules of Order shall govern any procedural question not otherwise covered in this article.
(3) For each matter concerning the amendment of the comprehensive plan, the official zoning map, the text of the chapter or for any matter concerning the issuance of a special use permit or other matter on the agenda that requires a public hearing and a vote of the planning commission and/or the city council, the following procedure shall be followed:
    a. Rules of procedure and presentation, as well as standards governing the exercise of the power of zoning, as applicable, shall be presented orally and in writing to those present at the public hearing.
    b. The chairman or mayor shall announce each matter to be heard and state that a public hearing is to be held on such matter.
    c. The chairman or mayor shall request a report from the staff regarding its findings and recommendations, if any.
    d. The chairman or mayor shall provide an opportunity for the applicant and any who support the applicant's petition to speak.
(4) The chairman or mayor shall provide equal opportunity for those who wish to speak in opposition to the applicant's petition.
    a. The chairman or mayor may limit the presentation of those for and against a petition to a reasonable length of time, but not less than 10 minutes per side. If desired, the applicant may reserve a portion of his or her allotted time for rebuttal and summary comments to be made following presentation of those opposed to the petition.
    b. Prior to speaking, each speaker shall identify himself/herself and state his or her current address. Each speaker shall limit remarks to data, evidence and opinions relevant to the proposed petition. Speakers shall address all remarks to the chairman of the planning commission or the mayor.
    c. Following the allotted time for proponents and opponents, the chairman shall close the public hearing with respect to the subject matter and seek a motion to act upon the petition.

Conditions of approval.

(1) The planning commission and the department may recommend and the city council may place reasonable conditions upon the approval of any amendment, conditional use, variance, exception, waiver or permit that it deems necessary to ensure compliance with the intent of this chapter. Such conditions, limitations or requirements may be used to prevent or minimize adverse effects upon property or the environment that might otherwise justify denial of the amendment being requested; including, but not limited to, conditions, limitations or requirements on the size, intensity of use, bulk and location of any structure; increased landscaping, buffer, screening or setback requirements from property lines or water bodies; greenspace and open space conservation; driveway curb cut limitations, restrictions to land uses or activities that are permitted; prohibited locations for buildings, structures, loading or parking areas; the provision of adequate ingress and egress; project improvements for streets, sidewalks, parks or other community facilities; building height, massing or compatible architectural design features; hours of operation; the duration of a conditional use; a requirement that development shall conform to a specific site plan; or other conditions that the city council find are necessary as a condition of rezoning, issuance of a variance or special use permit. Such conditions, limitations or requirements shall be:
    a. Set forth expressly in the motion approving the amendment, special use, variance, exception, waiver or permit;
    b. Set forth expressly in the resolution recorded with the amendment, special use, variance, exception, waiver or permit;

c. In effect for the period of time specified in the amendment;
d. Required of the property owner and all subsequent owners as a condition of their use of the property;
e. Interpreted and continually enforced by the department in the same manner as any other provision of this chapter.

(2) Alterations or repeal of conditions attached to any amendment of the comprehensive plan, official zoning map or special use shall be made only by the city council following a public hearing conducted in accordance with Title 8, Chapter 7.

(3) Alterations or repeal of conditions attached to a variance or special exception granted by the board of zoning appeals and adjustments shall be made only by the board of zoning appeals and adjustments following a public hearing conducted in accordance with Title 8, Chapter 7.

Action by the planning commission.

(1) In making a decision on the application, the planning commission shall consider the recommendation of the department and the standards in Title 8, Chapter 7.

(2) Within a reasonable time after the conclusion of the public hearing regarding a proposed amendment or special use, the planning commission shall make a recommendation to the city council to:
a. Approve the proposed amendment, as requested by the applicant;
b. Approve the proposed amendment or special use with conditions; said conditions may include rezoning to a less intense zoning district with or without conditions;
c. Deny the proposed amendment or special use;
d. Table the proposal to a specified date.

(3) If the planning commission fails to submit a recommendation regarding an application 30 days after the initial public hearing on the application, it shall be deemed to have given a recommendation of "no comment" on the proposed amendment. The "no comment" recommendation shall be forwarded immediately to the city council. However, the planning commission and the applicant for such amendment may jointly agree to an extension of the 30-day period.

Action by the city council.

(1) Upon receipt of the recommendation of the planning commission, the city council shall place the application on the next agenda of a regular meeting of the city council for a public hearing or hearings, in accordance with the requirements of this chapter.

(2) In making a decision on the application, the city council shall consider the recommendation of the planning commission, planning staff and the standards in Title 8, Chapter 7.

(3) (3) Following the public hearing and its deliberation, the city council shall take one of the following actions regarding the proposed amendment or special use:
a. Approve the proposed amendment, as requested by the applicant;
b. Approve the proposed amendment or special use with conditions; said conditions may include rezoning to a less intense zoning district with or without conditions;
c. Deny the proposed amendment or special use;
d. With the consent of the applicant, table the proposal to a specified date.

(4) Except in the case of an application to amend the official zoning map, chapter or comprehensive plan that is initiated by the planning commission or city council, written notification of the action taken by the city council shall be mailed within 10 days following action by the city council to the applicant and property owner, if different. The decision shall be filed in the office of the director, in accordance with this chapter.

(5) An aggrieved person shall have the right to appeal de novo within 30 days of the date of the service of the decision of the city council to the superior court of Rockdale County.

Development of Regional Impact.

(1) When an application for rezoning, conditional use, variance, preliminary plat review or permit includes any of the uses subject to a development of regional impact pursuant to the rules and regulations then in effect at GRTA or ARC, to an intensity that exceeds the listed thresholds of intensity, it shall be deemed to be a DRI. The application for such rezoning, conditional use, variance, preliminary plat review or permit shall include:

a. Three (3) copies of a completed traffic study supplied by the applicant and prepared by a professional engineer registered in the State of Georgia. The traffic study must be prepared in conformity with the traffic study guidelines available from the director.
b. Two (2) copies of completed form 1 and form 2, as required by the Georgia Department of Community Affairs, shall be prepared by the applicant for approval by the department prior to submission to the ARC and GRTA.
c. Two (2) copies of a site development plan that includes the proposed site plan for the subject property, as well as a conceptual plan for all contiguous properties under the same ownership as the property for which DRI documentation is being prepared.

(2) The department is responsible for submitting required forms the ARC and GRTA, as required by those agencies. The applicant shall attend a pre-application conference with ARC and GRTA, if required by ARC and GRTA.
(3) No action shall occur on such a rezoning, conditional use, variance, preliminary plat review or permit application by the city council until a recommendation is received from the ARC and GRTA regarding the DRI.
(4) If the DRI application receives a negative finding from ARC, and the city council approves the application, the department shall transmit to ARC and the Georgia Department of Community Affairs a certified copy of the resolution approving the action along with a report of the total number of members of the city council that voted for and against approval of the application.

Special use permits.

(1) Purpose. The purpose of this section is to provide for uses that are generally compatible with the use characteristics of a zoning district but that require individual review of their location, design, intensity, configuration and public facility impact to determine the appropriateness of the use of any particular site in the district and their compatibility with adjacent uses. Special uses may require the imposition of additional conditions to make the uses compatible in their specific context. Special uses allowable for each zoning district are listed in the Use Table in article D of this chapter.
(2) Authority. The city council may, in accordance with the procedures, standards and limitations of this chapter, grant special use permits for those uses listed in each of the zoning districts in the Use Table in article D of Title 8, Chapter 7.
(3) Application procedures. The application procedures for a special use permit shall be in conformance with Title 8, Chapter 7.
(4) Public notice procedures. The public notice procedures for a special use permit shall be in conformance with Title 8, Chapter 7.
(5) Public hearing procedures. The public hearing procedures for a special use permit shall be in conformance with Title 8, Chapter 7.

Standards for review of special use permits.

(1) When reviewing the application, the department, the planning commission and the city council shall consider the standards governing the exercise of the zoning power contained in Title 8, Chapter 7.
(2) The city council shall not approve an application for a special use permit unless it determines that the proposed use meets all the requirements with additional standards imposed on it by the particular provisions of Title 8, Chapter 7.
(3) Prior to approval of a special use permit by the city council, the applicant for the proposed special use shall obtain from the fire marshal and building official written confirmation that water supply, exit facilities, emergency access and other site, structure and occupancy considerations are satisfactory to provide adequate fire protection and human safety.

Conditions on special use permits.

The Planning Commission may recommend and the city council shall attach such conditions, limitations and requirements to a special use permit, as necessary in conformance with Title 8, Chapter 7.

Action by the City Council.

Prior to taking action on an application for a special use permit, the city council shall receive a recommendation from the planning commission, as provided in Title 8, Chapter 7. Upon review of such recommendation and findings of fact, as required in Title 8, Chapter 7, the city council shall take action on an application for a special use permit, as provided in Title 8, Chapter 7. As provided in Title 8, Chapter 7, an aggrieved person, pursuant to a decision of the city, shall have the right to appeal de novo within 30 days of the date of the service of the decision of the city council to the superior court of Rockdale County.

Development of an approved special use.

The issuance of a special use permit shall only constitute approval of the proposed use, and development of the use shall not be carried out until the applicant has secured all other permits and approvals required.

Expiration of a special use permit.

Unless a building permit or other required approvals are secured within 12 months and construction subsequently undertaken pursuant to such building permit, the special use permit shall expire automatically unless the permit is extended upon application to the city council, in accordance with Title 8, Chapter 7.

Time extension of a special use permit.

The time limitations imposed on special use permits by Title 8, Chapter 7 may be extended by the city council not more than once, and not for more than 12 months, upon written request by the applicant and approval of the city council.

Limitations on approvals for special use permits.

A special use permit shall be deemed to authorize only the particular use for which it was issued and shall expire automatically and cease to be of any force or effect, if such use shall for any reason be discontinued for a period of 12 months.

Modifications to a special use permit.

Changes to an approved special use permit shall be subject to the same application, review and approval process as a new application, including the payment of relevant fees.

Application Schedule.

All comprehensive land use amendments, zoning applications, change in conditions, and special use permits shall be submitted not later than **(4) four weeks** prior to the Conyers-Rockdale Planning Commission meeting. All Planning Commission meetings are held on the **second Thursday of each month at 7:00 p.m.** The Planning Commission meetings will be held at the following location.

Rockdale County Administration and Services Building
901 Main Street
Conyers, GA 30012

Since the Planning Commission only makes recommendations to the Mayor and Council, a public hearing will be held by the Mayor and Council on the **first Wednesday of each month**, and at that time a final decision will be rendered. Council meetings are held in the Council Chambers (2nd floor of the Public Safety Building in the City Hall complex). All meetings start at 7:00 p.m.

City of Conyers Council Chambers
Public Safety Building – 2nd Floor
1194 Scott Street
Conyers, Georgia 30012

If you have any questions concerning the information to be submitted for a zoning change, please call the City of Conyers Planning and Inspection Services Department at (770) 929-4280.

PRIOR TO SUBMITTING APPLICATION, ALL APPLICANTS ARE REQUIRED TO SCHEDULE A CONSULTATION MEETING WITH THE CITY PLANNER AND CHIEF BUILDING INSPECTOR TO DISCUSS CODE REQUIREMENTS RELATED TO YOUR APPLICATION. PLEASE CALL THE CITY OF CONYERS PLANNING AND INSPECTION SERVICES DEPARTMENT AT (770) 929-4280 TO SCHEDULE CONSULTATION MEETING.

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED UNTIL ALL REQUIRED INFORMATION AND ATTACHMENTS HAVE BEEN SUBMITTED TO THE PLANNING AND INSPECTION SERVICES DEPARTMENT.

FINANCIAL INTEREST DICLOSURE STATEMENT
FOR LOCAL GOVERNMENT OFFICIALS
O.C.G.A. 36-67A-2

Pursuant to the provisions of Chapter 67A of Title 36 of the Official Code of Georgia, members of the City Council and members of the Conyers/Rockdale Planning Commission are obligated to consider the following financial inquiries as to items appearing on the agenda for any meeting requiring a rezoning action by the City Council or the Planning Commission. In the event a member responds affirmatively to one of the three (3) inquiries, the information requested should be disclosed in the format presented.

Please check the correct answer to the following statements:

1. ☐ I DO ☐ I DO NOT	Have property interest in real property affected by this request.
2. ☐ I DO ☐ I DO NOT	Have a financial interest in any business entity which has a property interest in the real property affected by this request.
3. ☐ I DO ☐ I DO NOT	Has a member of the family who has interest as described in the preceding statements (1&2). For the purpose of this disclosure, "member of the family" shall mean spouse, mother, father, brother, sister, son, or daughter of a City Council or of a Planning Commission member.

APPLICATION FEE SCHEDULE

AMENDMENTS TO THE ZONING MAP AND COMPREHENSIVE PLAN

Number of acres	Application Fee
Less than 1 acre	$500.00
1.0 - 4.9 acres	$600.00
5.0 - 9.9 acres	$1,000.00
10.0 - 15.9 acres	$1,500.00
16.0 - 20.9 acres	$2,000.00
21.0 - 49.9 acres	$3,000.00
50.0 - 100 acres	$4,000.00
Over 100 acres	$5,000.00

ADDITIONALLY

(1) Special Use Permits -- included with any Zoning District Application -- an additional fee of $300.00 shall be added.

(2) Special Use Permit without changing Zoning District - $500.00.

(3) Change in Conditions - $500.00.

(4) Amendments to the Zoning Ordinance - $300.00.

(5) Telecommunication Tower /Antenna Special Use Permit - $1000.00.